

PRIMARY CARE APPLICATIONS WORKING PARTY MEMBERSHIP AND TERMS OF REFERENCE

Purpose

The Primary Care Applications Working Party's role is to scrutinise and comment upon applications for variations to primary care services as consultee on behalf of the Health and Wellbeing Overview and Scrutiny Committee.

Composition

The Working Party will consist of **four members of the Health & Wellbeing Overview and Scrutiny Committee, including the Chair and Vice-Chair and two others (quorum is two)**. The Vice-chair of the Overview and Scrutiny Committee chairs the Working Party.

Meetings

The Working Party will convene as and when business arises. Local Members from areas affected by applications, as well as officers and applicants or their representatives, will attend meetings as appropriate for business on the agenda.

Role and Activities

The Working Party's role and activities will include:

- acting as consultee for applications referred to the Council by the Northumberland Clinical Commissioning Group (CCG), NHS England, Northumbria Healthcare, Northumberland County Councillors, or directly by members of the public
- receiving advice from CCG and Officers
- gathering evidence from applicants
- reaching consensus on responses to applications
- reporting back to the Health & Wellbeing Overview and Scrutiny Committee.